

Parker Core Knowledge PTO
August 27, 2010

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Attendees: Teri Aplin, Rebecca Murray, Janie Amos, Karen Marceau, Beth Marquart, Conni Czarnecki, Terri Clark, John Dame, Janet Ellison, Jeanne Burks, Dawn Wade, Deb Smith

Opening statements:

- Teri Aplin thanked everyone for attending the meeting and emphasized the importance of our PTO and how it helps the students at PCKCS.
- Heather Kasari introduced our PTO theme for this year "You're an important piece of the pie". Her visions include having a visual aid (pie slices) in the front office to state our large goals for the year.

Financial Review:

- Janet Ellison is our new treasurer. She is setting up a checks and balance system.
- As of May 2009, PTO balance is appx \$18,000 after the large ELMO purchase
- Expense thus far this year is appx \$200 for GEM night

FUNDRAISERS	DISCUSSION	ACTION PLAN
School Registration/ GEM Night CHAIR: PTO PTO Point person:	<ul style="list-style-type: none"> ▪ Launched PTO theme at GEM night 	
Entertainment Books	<ul style="list-style-type: none"> ▪ Discontinued 	<ul style="list-style-type: none"> ▪ Switched to Gold C Books
Sally Foster CHAIR: Sandy Higgins (H) 303-840-2751 swhiggins@comcast.net PTO Point person :	<ul style="list-style-type: none"> ▪ Discontinued 	<ul style="list-style-type: none"> ▪ New ABC fundraiser
ABC Fundraiser CHAIR:	<ul style="list-style-type: none"> ▪ Fundraiser has begun. Orders due 9/8 ▪ Colorado owned company ▪ Was guaranteed our profits from entertainment books 	<ul style="list-style-type: none"> ▪ Delivery by mid October

Gold C books CHAIR: Jill Shadwell	<ul style="list-style-type: none"> \$10 per book. \$6.00 profit May include flyer with book with suggestions, i.e., Christmas gifts Not for teachers gifts...they are already getting one 	<ul style="list-style-type: none"> Launch date: beginning of October Will need help distributing
Butter Braids CHAIR: Tess Clothier (H) 303-805-8727 tessC@comcast.net PTO Point Person:	<ul style="list-style-type: none"> Potential dates in October and February 	<ul style="list-style-type: none"> Further discussion needed
ONGOING FUNDRAISERS	DISCUSSION	ACTION PLAN
Scripts CHAIR: Coni Czarnecki	<ul style="list-style-type: none"> Gift cards to restaurants and businesses. You get \$ for \$. The businesses give a percentage of the gift card back to PTO. 	<ul style="list-style-type: none">
Used Uniform Sales CHAIR: Lisa Olfoson (H) 303-840-5411, © 720-308-2578 PTO Point Person:	<ul style="list-style-type: none"> 3 sales per year: <ol style="list-style-type: none"> GEM night Back to School night Kindergarten orientation 	<ul style="list-style-type: none"> Need to solicit for gently used uniforms and advertise upcoming sales in Thursday newsletter
Sweatshirts CHAIR: Jen Kester PTO Point Person: Kathy	<ul style="list-style-type: none"> Net \$3674.75 <p>There has been a request to change our sweatshirt design. Currently, we make 50% profit per sweatshirt (\$15.00). The alternative sweatshirt needs to be competitive in profit before pursuing this with Teri Aplin and OC.</p>	<ul style="list-style-type: none"> i
Box Tops CHAIR: Heather Brow PTO Point Person: Tanya	<ul style="list-style-type: none"> Usually profit ~\$1000.00, only \$181.50 past year Need to promote box top collection 	<ul style="list-style-type: none"> ? boxtop for volunteer hours?
Campbell Soup Labels CHAIR: Heather Brown PTO Point Person: Tanya		<ul style="list-style-type: none">
Target Charge card	<ul style="list-style-type: none"> PCKCS gets a percentage everytime one uses their charge card 	<ul style="list-style-type: none"> Teri Aplin will place note in Thursday folder
Walmart bag recycling	<ul style="list-style-type: none"> \$390.00 	<ul style="list-style-type: none">
PTO SPONSORED EVENTS/PROJECTS	DISCUSSION	ACTION PLAN
Spirit Nights	<ul style="list-style-type: none"> Headed by Aly Auster Meet once per month at local restaurants. Proceeds go to school May promote Scripts card for the Spirit Night Venue that month 	<ul style="list-style-type: none"> First night 9/15 at Texas Roadhouse

Dads and Donuts CHAIR: Christy Johnson (H) 303-841-4569 cristy.johnson@comcast.net	<ul style="list-style-type: none"> ▪ Will need help day of ▪ April 	<ul style="list-style-type: none"> ▪ NO NEW DISCUSSION
Moms and Muffins CHAIR: Christy Johnson (H) 303-841-4569 (email) cristy.johnson@comcast.net	<ul style="list-style-type: none"> ▪ Will need help day of ▪ May 	<ul style="list-style-type: none"> ▪ NO NEW DISCUSSION
Tool Box Orders CHAIR: PTO	<ul style="list-style-type: none"> ▪ In the spring 	<ul style="list-style-type: none"> ▪ NO NEW DISCUSSION
Teachers Birthday Cards & Starbucks CHAIR: Heather Newbrough (H) 303-840-2379 heathernewbrough@comcast.net PTO Point Person: Jeanne		<ul style="list-style-type: none"> ▪ Heather Newbrough will continue to chair next year
Salad Luncheons twice per year CHAIR: Cheryl Hardy (H) 303-840-3784 cjh925@comcast.net PTO Point Person: Tanya		
	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪
Outdoor Classroom CHAIR:	<ul style="list-style-type: none"> ▪ Insect haven ▪ Butterfly ▪ Working on irrigation 	<ul style="list-style-type: none"> ▪ No new discussion
CURRENT REQUESTS FOR FUNDS/PROJECTS	DISCUSSION	ACTION PLAN
Gazebo Project	<ul style="list-style-type: none"> ▪ Nate Higgins: Eagle Scout Project \$800-\$1000 	<ul style="list-style-type: none"> ▪ Approved
Kinde cubbies and chair sleeves	<ul style="list-style-type: none"> ▪ Slunakers: total cost of project \$300 	<ul style="list-style-type: none"> ▪ Approved
Science Camp	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪ Approved
Beauty and the Beast Play 2010	<ul style="list-style-type: none"> ▪ PTO agreed to sponsor 	<ul style="list-style-type: none"> ▪ Anticipated cost for copy right \$400.00
WISHLIST	DISCUSSION	ACTION PLAN
<ul style="list-style-type: none"> ▪ Lego Midstorm set for Tech department 	<ul style="list-style-type: none"> ▪ Not legos but computer software for critical thinking skills 	<ul style="list-style-type: none"> ▪ Need further research ▪ Further discussion needed
<ul style="list-style-type: none"> ▪ PA system 	<ul style="list-style-type: none"> ▪ For safety outside. May just need speakers wired outside to link with current indoor PA system 	<ul style="list-style-type: none"> ▪ Further research by front office staff
<ul style="list-style-type: none"> ▪ Technology Dept 	<ol style="list-style-type: none"> 1. Need to assess future needs and determine what is needed 	<ul style="list-style-type: none"> ▪ Further discussion needed
MISCELLANEOUS	DISCUSSION	ACTION PLAN

PTO meetings	<ul style="list-style-type: none"> ▪ Will have more frequent “open to the public” PTO meetings. ▪ Talked about having a visual aid like thermometer with \$\$ raised or “P.I.E.” Parents Involvement in Education. Ideas tossed around: pie making contest, pie throw, pie walk ▪ Discussed having theme to promote PTO....i.e. t-shirts, hats, bracelets for PTO sponsored events. ▪ Include upcoming events, PTO purchases, minutes in Thursday folder 	<ul style="list-style-type: none"> ▪ Will highly encourage everyone to attend 1 PTO meeting ▪ Make permanent sign, “brought to you by PTO” or “sponsored by PTO”
Recruitment and Retention of Chairpersons and volunteers	<ul style="list-style-type: none"> • Tanya has sent out letters to parents regarding PTO needs 	<ul style="list-style-type: none"> ▪ Table at GEM night to recruit ▪ Quarterly PTO meetings to keep parents informed
PTO Operations	<ul style="list-style-type: none"> ▪ Aim is to standardize and simplify PTO operations and practices ▪ Point Person’s Role: <ol style="list-style-type: none"> 1. Confirm dates 2. Confirm Chairperson has enough volunteers/help 3. Ask if Chairperson needs any supplies 4. Give them standardized form for reporting. 	<ul style="list-style-type: none"> ▪ Assign PTO officers as “point persons” for individual fundraisers and events ▪ Develop a standardized “Fundraiser Report Form” and envelope.
Donation Envelope	<ul style="list-style-type: none"> ▪ Discussed the idea of placing a letter/envelope for donations with each fundraiser for those people who elect not to participate in the fundraiser, but would like to still contribute 	<ul style="list-style-type: none"> ▪ Tanya to develop letter
POTENTIAL PTO SPONSORED EVENTS		
Fall Sock HOP/carnival	<ul style="list-style-type: none"> ▪ Terri Clark is chairing event ▪ May be indoors or outdoors depending on weather ▪ Each grade responsible for own “booth” ▪ Will talk to classroom coordinators 	<ul style="list-style-type: none"> ▪ November 13, 2009 ▪ Promote in Thursday newsletter for volunteers

