

Lunch On The Go Catering  
PO Box 461264 \* Aurora, CO 80046  
720-870-8646 fax 720-876-0464  
[Lunchonthego@msn.com](mailto:Lunchonthego@msn.com)

**PURCHASE SCHOOL LUNCHES ONLINE!**  
**IT'S THE FAST AND EASY WAY TO ENSURE YOUR KIDS EAT RIGHT AT SCHOOL!**

**Lunch On The Go Catering** has partnered with **orderlunches.com** to provide a secure, fast and easy-to-use online ordering system that allows parents to view our school lunch menu, order, prepay and manage student lunches on the web.

**On or after 7/26/10 registration and ordering will begin**

1. Go to [lunchonthegocatering.com](http://lunchonthegocatering.com) and click on "Order Lunches", and "Click Here" to Sign in or Register
2. Complete Account Information and enter school password: **PCK130**
3. Enter student(s) information and "Grade" from the drop down menu
4. Click "**add student profile**" for each student you are registering and click "**finished**" ONLY after all students are added
5. Login with your user name and personal password that you set during registration; go to Order to begin

**Ordering Schedule**


Month(s)	Order Start Date	Order End Date
Aug 16 – Sept 30	8/2/10	8/16/10
Oct 1 – Oct 30	9/1/10	9/21/10
Nov 1 – Nov 30	10/1/10	10/21/10
Dec 1 – Dec 31	11/1/10	11/21/10
Jan 1 – Jan 29	12/1/10	12/21/10
Feb 1 – Feb 26	1/1/11	1/21/11
Mar 1 – Mar 31	2/1/11	2/21/11
Apr 1 – Apr 30	3/1/11	3/21/11
May 1 – May 26	4/1/11	4/21/11

**Program Information**

**Food Questions** - Lunch on the Go Catering - phone 720-870-8646 or email : [lunchonthego@msn.com](mailto:lunchonthego@msn.com)  
Please include child's name, school and grade in the subject line.

**Changes/Cancellations** - changes, additions and cancellations can be made during the ordering period each month. Credits will be applied to your next month's order.

**Missed Lunches** - Credits are not applied due to illness or snow closures.

- ✓  **Days** marked with this icon contain specific messages regarding field trips and/or no lunch days
- ✓ **Be sure to proceed to checkout** and process your payment with check or credit card (Orders that are left in the shopping cart will NOT be processed and your student (s) will not be included on the lunch reports if you do not complete your order)
- ✓ You will receive an email confirmation upon completion of your order

**Late Order** - Only a salad or sandwich lunch can be ordered after the "order end date". The lunch(s) must be ordered 48 hours in advance.

**Field Trip Lunches** - If a field trip is scheduled after your lunch order has been processed we will provide a sack lunch for your student.

**Form of Payment** - Visa, M/C, Debit card with a Visa or MasterCard logo or personal check.

**Check Payments** - Make checks payable to: Lunch on the Go Catering and send to school office.

A \$20 NSF fee will be applied to all returned checks.

You will not be able to make changes or additions during the open ordering period until your check has been received and processed. If you have a balance due from the previous month you will not be able to order any new lunches. To unlock, simply make the appropriate payment and as soon as it's recorded as paid, you can order.

**You can view the menu before you order** - Click on "view menu"

**Print your order** - Click on "print my order"

**View order history**- Go to My Orders

**Minimum Order Fee** - A minimum \$10 order at checkout, otherwise \$1.00 fee is charged. If your order change is an even exchange no minimum order fee is applied.