

Parker Core Knowledge Charter School

Meeting Minutes

September, 2009

I. Call to order

Rick Bellefeuille called the regular meeting of the **Operating Council** to order at **6:43pm on September 10, 2009.**

II. Roll call

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| <input checked="" type="checkbox"/> Rick Bellefeuille, President | <input checked="" type="checkbox"/> Teri Aplin |
| <input checked="" type="checkbox"/> Michael Sparks, Vice President | <input checked="" type="checkbox"/> Johanna Harth |
| <input checked="" type="checkbox"/> Melissa Grissom, Secretary | <input checked="" type="checkbox"/> Karin Piper |
| <input checked="" type="checkbox"/> Laura Webb, Member at Large | <input checked="" type="checkbox"/> Jan Anderson |
| <input checked="" type="checkbox"/> Mara'D Jahde | |

Also present: Tisha Bouwmeester

III. Approval of minutes from last meeting

Motion was made by Teri to approve last month's minutes as amended. Karin seconded. Motion carried.

IV. Reports

- Director's Report –
 - Student count is one student (1/2 day Kindergartner) under capacity.
 - The school is in good shape financially.
 - The audit is complete.
 - Committees will launch.

- Academic Report – Tisha Bouwmeester presented the Colorado Growth Model. This model shows both the CSAP results of both the student and the schools in a given area. It also shows the growth students have made over the years. To view CSAP scores, go to www.schoolview.org. Click on Colorado Growth Model to compare schools.

- Financial Report - None
- Volunteer Update– None

- Middle School - There is a committee that has scheduled events each month for the Middle School. Some are supervised; others are not.

- Marketing Committee – None

- Advocacy Group – the SAC is up and running. The School Improvement Plan is finished as of September 1, and is already set into motion.

V. Old Business

Mara'D motioned to make an exception to the Wait List Policy for the New family, because of the educational nature of the request. Teri seconded. Affirmative: 0; Opposed: 8. Michael Sparks abstained.

Karin researched Distance Learning. It is an online program that is supported by the school. An application would need to be filed with the state. The contract would need to be rewritten with an authorizer, to use the online program. The Homeschool option was voted down by the OC previously.

Johanna researched the Study Abroad program. Study Abroad does not exist in Elementary schools because there are no credit transfers.

Teri talked to Janet about the Wait List. She could think of no exception to the Wait List. All students were unenrolled and placed back on the Wait List.

VI. New Business

Mike Sparks motioned to modify our reporting for the Academic Director. Seconded by Jan Anderson. Motion carried unanimously.

Teri and Johanna currently report to the OC. Teri presented an Organizational Chart. The chart allows for proper accountability, for teacher contract review, salary review, and performance review.

Karin motioned to amend the OC By-laws to incorporate (new) specific criteria for OC candidates. Mike seconded. Motion is tabled.

Melissa motioned to amend dress code policy to replace all references to Dennis Uniform being the required vendor of Dennis Khaki to 2 approved vendors. Jan seconded. Motion carried unanimously.

VII. Updates/Discussion items

- Volunteer Background Checks and Raptor System - Discussion of background checks and the Raptor System is complete.
- CDE Cap Planning Site Visit is scheduled for September 15th. A consulting firm was hired by the Colorado Department of Education to visit Charter Schools, in order for our capital facility to be included in future elections.
- Strategic Planning Session will cost \$550 for one half day session. Teri will look into scheduling a session on October 8th or 9th, during school hours.
- Board Development- The OC board is held to a higher standard. We need to be conscientious about how we are perceived. No gossip. Be positive.

- Rick passed out 2 documents for the OC to read by the next OC meeting: The Five Dysfunctions of Charter School Boards and an “examiner” article on 2010-2011 budget.

Mike motioned to adjourn the meeting at 10:10pm. Laura seconded

Respectfully submitted,

President - Rick Bellefeuille

Secretary - Melissa Grissom