



PARKER CORE KNOWLEDGE  
CHARTER SCHOOL

## PCK Board of Directors Meeting Minutes

November 20, 2017

**Call to Order:** Keri Dermer called the meeting to order at 6:30 pm.

**Board Members Present:**

Keri Dermer, President  
Nick Vuolo, Vice President  
Clay Anderson, Treasurer  
Rebecca Murray, Secretary  
Teri Aplin  
Johanna Harth  
Irene Borisov  
Kristen Goode

**Board Members Absent:**

Jeff Johnson  
Kevin Warr

**Others Present:**

None

**Mission** – The Board recited the Parker Core Knowledge Mission statement.

**Approval of Minutes** – The minutes from the October 16, 2017 meeting stand approved.

**Approval of Agenda** - Agenda was approved.

**Committee Reports**

- Director's Report – Teri (see attached) The Board discussed the survey results regarding hot lunches and any possible alternatives. The Board also discussed ADA compliance in the parking lot.
- Finance Report – Clay (see attached) Clay is working on cleaning up the financial reporting between the school, the Foundation, the Building Corp and the PTA. The goal is to have a \$0 balance at the end of each school year to maximize spending toward the students.
- Building Project Update/Wrap-up? – Nick reported that the bleachers and floor repair in the new gym are the only remaining projects. The bleachers could be repaired as soon as 11/22 if access to the gym could be granted. Floor repair is still slated for winter break. Iron Mike needs to invoice PCK for retainage and may be waiting to do so until the aforementioned projects are complete. We are awaiting invoices from HTC and other IT vendors to complete payments and determine the final total of the building. Jeff wants to set a close-out deadline of December 1, 2017. The paneling project in the new gym for added safety will be completed in house by a group of qualified parents.
- Facility Rental & Maintenance – Keri reported that the new policy for facility rentals has been posted and the online booking system is in progress. The new gym is already heavily booked and the field is set up to be reserved. There is a lot of interest in the new gym and field.

**Unfinished Business**

**New Business**

- Student Data Privacy Policy – Keri (see attached) The Board reviewed the PCK Student Data Privacy policy which is based on the latest DCSD Policy. The Board made some specific revisions to apply the policy to the practices of PCK security. Keri moved to approve the Student Data Privacy Policy with the updates to section IV and section IX updating “shall” to “may” and the addition of “as needed” to apply to PCK. Irene seconded. Motion carried unanimously.

- The December Board meeting was moved to December 11<sup>th</sup> at 6:30 pm in the Conference room to accommodate the final revisions to the budget due on December 14, 2017.
- Public Comment - none

**Adjournment**– Keri adjourned the meeting at 8:33 p.m.

Respectfully submitted,

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Rebecca Murray, Secretary

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Keri Dermer, President