

# Attachment 2: Waiver Request and Replacement Rationale for District Policies

Attached is a summary of the DCSD Administrative Policies from which Parker Core Knowledge (PCK) is requesting waivers during the new Charter contract period. Please note that:

- Many of the DCSD policies are not relevant to Parker Core Knowledge (PCK)'s operation as a charter school and are noted as such.
- Parker Core Knowledge (PCK) has its own policies in place for all other DCSD policies that we are requesting waivers from.
- For policies not waived that use the terms "Board of Education" and "Superintendent", Parker Core Knowledge (PCK) requests that such terms be replaced with "Parker Core Knowledge (PCK) Governing Board" and "Parker Core Knowledge (PCK) School Director", respectively.
- Parker Core Knowledge (PCK) reserves the right to request additional waivers in the future as is necessary and agreed to with the District and the Board of Education.

## Douglas County School District Index of Administrative Policies

**Note:** The attached cover letter provides general background to this waiver request of selected DCSD Administrative Policies. All DCSD Administrative Policies are listed below. Parker Core Knowledge (PCK) is requesting waiver from those specific policies that are indented, preceded by the word "Waived", and followed by a short rationale in support of the waiver request specific to that policy.

### **A – Foundations & Basic Commitment**

#### AC – Nondiscrimination/Non-Harassment of Students and Staff

#### ADC – Tobacco Free Schools

#### ADD – Safe Schools

#### ADE – Crisis Management

#### ADF – Memorials for Deceased Students and Staff

#### ADG – Student Wellness

#### ADG-R – Student Wellness

#### AE – Accountability/Commitment to Accomplishment

### **B-Board Governance and Operations**

#### BC – Board Member Conduct

#### BCB – Board Member Conflicts of Interest

- **Waived – BE/BEA/BEB – School Board Meetings/Regular Meetings/Special Meetings**
  - The Parker Core Knowledge (PCK) Governing Board has its own set of Bylaws. Parker Core Knowledge (PCK) has a Code of Conduct that all GB Members sign as they are elected and seated.

#### BEDH – Public Participation at Board Meetings

- **Waived – BGB – Policy Adoption**
  - This applies to only those policies waived where the Parker Core Knowledge (PCK) Governing

Board recognizes its responsibility to provide a policy for Parker Core Knowledge (PCK) for those waived unless the waived policy has no applicability to the operations of Parker Core Knowledge (PCK).

## **C-General School Administration**

- **Waived – CFA-R – Department Chairpersons**
  - Not Applicable to K-8 Program

## **D-Fiscal Management**

- **Waived – DBG – Budget Adoption Procedures**
  - Parker Core Knowledge (PCK) Governing Board has its own budget process. Timelines for submission of preliminary/draft and adopted budgets will be dictated by DCSD.
- **Waived – DFA/DFAA – Revenues from Investments/Use of Surplus Funds**
  - The Parker Core Knowledge (PCK) Governing Board will have authority as to the deposit and investment of school/public funds.
- **Waived – DFE – Gate Receipts and Admissions (Royalties)**
  - Not applicable to K-8 school.

### **DH – Bonded Employees and Officers**

#### **DID-Inventories**

#### **DIE – Audits**

- **Waived – DJ – Purchasing**
  - Parker Core Knowledge (PCK) retains the responsibility to award and reject all competitive bids for materials, services, and /or services.
- **Waived – DJ-R – Purchasing Procedures**
  - Parker Core Knowledge (PCK) retains the responsibility to award and reject all competitive bids for materials, services, and /or services.
- **Waived – DJA – Purchasing Authority**
  - Parker Core Knowledge (PCK) retains the responsibility and authority to arrange for and manage all purchasing for the operations of the school.
- **Waived – DJE – Bidding Procedures**
  - The Parker Core Knowledge (PCK) Governing Board, and/or Parker Core Knowledge (PCK) School Director will retain the role of establishing bid/proposal terms and conditions that govern all procurement transactions.
- **Waived – DJE-R – Bidding Procedures**
  - See above.
- **Waived – DJG/DJGA – Vendor Relations, Sales Calls and Demonstrations**
  - Monitoring and accepting any vendor relations will be the sole responsibility of Parker Core Knowledge (PCK).
- **Waived – DK – Payment Procedures**
  - Parker Core Knowledge (PCK) does not purchase DCSD Business Services and thereby retains all responsibilities for payments.
- **Waived – DKA – Payroll Procedures/Schedules**
  - Parker Core Knowledge (PCK) does not purchase DCSD Business Services and thereby retains all responsibilities for payments.
- **Waived – DKC – Expense Authorization/Reimbursements**
  - Parker Core Knowledge (PCK) does not purchase DCSD Business Services and thereby retains all responsibilities for payments.
- **Waived – DKC-R – Travel Expense Authorization/Reimbursement**
  - Parker Core Knowledge (PCK) does not purchase DCSD Business Services and thereby retains all responsibilities for payments.
- **Waived – DN – School Properties Disposal Procedure**
  - Parker Core Knowledge (PCK) retains responsibility to establish procedures for disposal of the school's real property.

## **E-Support Services**

**EBAB – Hazardous Materials**

**EBAB-R – Hazardous Materials**

**EBB/EBBB – Accident Prevention and Procedures/First Aid/Accident Reports**

**EBBA – Prevention of Disease/Infection Transmission**

**EBBA-R – Prevention of Disease/Infection Transmission**

**EBCA – Disaster Plans**

**EBCB – Fire Drills**

**EBCB-R – Fire Drills**

**EBCE – School Closings and Cancellations**

- **Waived – EBCE – School Closings and Cancellations**
  - Parker Core Knowledge Charter School will generally follow the closing and delay schedules announced for the Douglas County School District (DCSD) but due to our school being an all commuter school, we may be on a closed or delayed schedule that is different than DCSD. While it is our intention to have classes for every scheduled school day, sometimes that is not possible. Parker Core Knowledge (PCK) may close, or be closed, for different scenarios. This includes, but is not limited to weather related issues or emergencies, system failures within the school, local or national emergencies, as well as other situations as determined by the School Director and/or Governing Board.

**EBCE-R – School Closings and Cancellations**

- **Waived – EBCE-R – School Closings and Cancellations**
  - Parker Core Knowledge Charter School will generally follow the closing and delay schedules announced for the Douglas County School District (DCSD) but due to our school being an all commuter school, we may be on a closed or delayed schedule that is different than DCSD. While it is our intention to have classes for every scheduled school day, sometimes that is not possible. Parker Core Knowledge (PCK) may close, or be closed, for different scenarios. This includes, but is not limited to weather related issues or emergencies, system failures within the school, local or national emergencies, as well as other situations as determined by the School Director and/or Governing Board.

**ECA/ECAB – Security/Access to Buildings**

**ECA-R – Video Surveillance Equipment**

**ECAC – Vandalism**

**ECE – Traffic and Parking Controls**

**ECF – Energy Policy**

**EDB – Maintenance and Control of Materials and Equipment**

**EDB-R – Maintenance and Control of Materials and Equipment**

- **Waived – EEAA – Walkers and Riders**
  - Not applicable as school bus transportation is not provided to Parker Core Knowledge (PCK) students.
- **Waived – EEAC – School Bus Scheduling and Routing**
  - Not applicable as school bus transportation is not provided to Parker Core Knowledge (PCK) students.
- **Waived – EEAC-R – School Bus Scheduling and Routing**
  - Not applicable as school bus transportation is not provided to Parker Core Knowledge (PCK) students.

**EEAE – School Bus Safety Program**

- **Waived – EEAEA – Bus Driver Requirements, Training and Responsibilities**
  - Not applicable as school bus transportation is not provided to Parker Core Knowledge (PCK) students.
- **Waived – EEAEAA – Controlled Substance and Alcohol Testing**
  - Not applicable as Parker Core Knowledge (PCK) does not have any employees driving vehicles for school purposes.
- **Waived – EEAEAA-R – Controlled Substance and Alcohol Testing**
  - Not applicable as Parker Core Knowledge (PCK) does not have any employees driving vehicles for school purposes.
- **Waived – EEAEAB – Controlled Substance and Alcohol Testing for Employees Without Commercial Driver's License**
  - Not applicable as Parker Core Knowledge (PCK) does not have any employees driving vehicles for school purposes.

EEAF – Special Use of School Buses

EEAFB – Use of School Buses by Community Groups

EEAFB-R – Use of School Buses by Community Groups

EEAG – Student Transportation in Private Vehicles

EGAD – Copyright Compliance

EGAD-R – Copyright Compliance

EI – Insurance Management

## **F-Facilities Development**

- **Waived – FAAA – Facilities Development Priority Objectives: Airports**
  - Not applicable to Parker Core Knowledge (PCK).
- **Waived – FAAA-E – Facilities Development Priority Objectives: Airports**
  - Not applicable to Parker Core Knowledge (PCK).
- **Waived – FAAA-R – Facilities Development Priority Objectives: Airports**
  - Not applicable to Parker Core Knowledge (PCK).
- **Waived – FBC-R – Facility Capacity Standards**
  - The Parker Core Knowledge (PCK) Governing Board retains authority to determine Parker Core Knowledge (PCK)'s capacity within general CDE standards for building capacity.
- **Waived – FEG – Construction Contracts Bidding and Awards**
  - The Parker Core Knowledge (PCK) Governing Board retains the authority regarding any contract/bidding/ awards necessary for construction inside or outside of the Parker Core Knowledge (PCK) facility.
- **Waived – FEH – Supervision of Construction**
  - The Parker Core Knowledge (PCK) Governing Board retains the authority regarding any contract/bidding/ awards necessary for construction inside or outside of the Parker Core Knowledge (PCK) facility.
- **Waived – FF – Naming New Facilities**
  - Not applicable to Parker Core Knowledge (PCK).
- **Waived – FF-R – Naming New Facilities**
  - Not applicable to Parker Core Knowledge (PCK).

## **G-Personnel**

GBA – Unlawful Discrimination/Equal Opportunity Employment

GBAA – Nondiscrimination/Non-Harassment of Employees

GBB – Nondiscrimination on the Basis of Disability

GBB-R – Nondiscrimination on the Basis of Disability

GBB-E-1 – Section 504/ADA Form A

GBB-E-2 – Section 504/ADA Form B

GBB-E-3 – Section 504/ADA Form C

GBEA – Staff Conflicts of Interest

GBEA-R – Staff Conflicts of Interest

- **Waived- GBEB – Staff Conduct and Ethics**
  - Parker Core Knowledge (PCK) School Director and Governing Board retains the right to create their own Staff Code of Conduct and Ethics.

GBEBA – Staff Dress Code

GBEC – Drug-Free Workplace

GBEE – Employee Computer and Internet Use

GBEE-R – Employee Computer and Internet Use Rules

GBGA – Staff Health

GBGB – Staff Protection

GBGF – Federally Mandated Family and Medical Leave

## GBGF-R – Federally Mandated Family and Medical Leave

- **Waived - GBJ - Personnel Records**
  - Parker Core Knowledge (PCK) retains the responsibility of developing a comprehensive and efficient system of maintaining and retaining personnel records. Parker Core Knowledge (PCK) will comply with all public records and privacy act requirements.

## GCEA/GCFA - Professional Staff Background Checks

## GDEA - Support Staff Background Checks

## **H-Negotiations**

- Parker Core Knowledge (PCK) employees have no contractual bargaining rights with the Parker Core Knowledge (PCK) Governing Board and/or Parker Core Knowledge (PCK) School Director as their employer. Any such DCSD administrative policies would be waived.

## **I-Instruction**

- **Waived - IGA - Curriculum Development**
  - Parker Core Knowledge (PCK) will retain the authority to determine the educational program, learning resources, and textbooks to be used in the school. Parker Core Knowledge (PCK) will implement an educational program that includes as its basic core of instruction the Core Knowledge Scope & Sequence, GoMath, and Core Knowledge Language Arts program.
- **Waived – IGA-R – Curriculum Development**
  - See IGA.

## IHBA – Programs for Students with Disabilities

- **Waived - IHBD – Compensatory Education (Title I)**
  - Not applicable. Parker Core Knowledge (PCK) does not receive Title I funds.
- **Waived - IJ - Textbook and Instructional Materials Selection and Adoption**
  - See IGA.
- **Waived - IJ-R - Textbook and Instructional Materials Selection and Adoption**
  - See IGA.

## IJA - Selection Of Controversial Learning Resources

## IJA-E - Guest Speaker Permission Form

## IJA-R - Selection Of Controversial Learning Resources

## IJB - Instructional Use of Film Resources

## IJB-R - Instructional Use of Film Resources

## IJL - Library Materials Selection and Adoption

## IJOA - Field Trips and Excursions

## IKAB - Student Progress Reports to Parents/Guardians and Students

## IKAB-R-1 - Student Progress Reports to Parents/Guardians and Students

- **Waived - IKAB-R-2 - Student Progress Reports to Parents/Guardians and Students**
  - Not applicable to a K-8 Program.

## IKE - Promotion and Retention of Students

- **Waived - IKF-2005 - Diploma and Graduation Requirements**
  - Not applicable to a K-8 Program.
- **Waived - IKF-R-2005 - Diploma and Graduation Requirements Beginning with Class of 2005**
  - Not applicable to a K-8 Program.
- **Waived - IKF - 2012 - Diploma and Graduation Requirements**
  - Not applicable to a K-8 Program.
- **Waived - IKF-R-1 - Beginning with Class of 2012 Diploma and Graduation Requirements**
  - Not applicable to a K-8 Program.
- **Waived - IKF-R-2 - Beginning with Class of 2012 Diploma and Graduation Requirements**
  - Not applicable to a K-8 Program.
- **Waived - IKF-R-3 - Document a minimum of twenty hours of community service while enrolled as a**

high school student

- Not applicable to a K-8 Program.
- **Waived - IKFA - Early Graduation**
  - Not applicable to a K-8 Program.
- **Waived - IMBB - Exemptions from Required Instruction**
  - Not applicable to a K-8 Program.
- **Waived - IMBB-R - Exemptions from Required Instruction**
  - Not applicable to a K-8 Program.

IMDB – Flag Display

## **J-Students**

JBA – Nondiscrimination/Non-Harassment of Students and Staff

JBB – Nondiscrimination on the Basis of Disability

JBB-R – Nondiscrimination on the Basis of Disability

JBB-R-1 – Section 504 Due Process Hearing Procedure

JBB-E-1 – Section 504/ADA Form A

JBB-E-2 – Section 504/ADA Form B

JBB-E-3 – Section 504/ADA Form C

- **Waived - JC - School Attendance Areas**
  - Not applicable since Parker Core Knowledge (PCK), as a charter school, is not aligned with any District attendance or administrative area.

JCA/JFB - Assignment of Students to Schools (And Open School Enrollment)

JCA/JFB-R - Assignment of Students to Schools (And Open School Enrollment)

JCA/JFB-E - Open Enrollment Application

JEB - Entrance Age

JECBA - Admission of Foreign Students

JF - Student Admissions and Denial Of Admissions

JF-R - Procedures For Denial Of Admission

JFAB - Admission of Nonresident and Homeless Students

JFAB-R - Student Residency

- **Waived - JH - Student Attendance**
  - Parker Core Knowledge (PCK) has its own Student Attendance Policy which is in compliance with State regulations.
- **Waived - JHA - Student Withdrawal From School/Dropouts**
  - Not applicable to a K-8 Program.

JHCE – Medical Emergencies

JHCE-R – Responding to Receipt of a Do Not Resuscitate (DNR) Order or Cardiopulmonary Resuscitation (CPR) Directive

JHD – Exemptions from School Attendance: School Release Permits

JI/JIA – Student Rights and Responsibilities/Due Process Rights

JIC/JICDA – Student Conduct

- **Waived - JICA - Student Dress**
  - Parker Core Knowledge (PCK) has its own Student Dress Code as approved by the Parker Core Knowledge (PCK) Governing Board.

JICB - Prevention of Bullying

- **Waived - JICC - Student Conduct on School Buses**
  - Not applicable since Parker Core Knowledge (PCK) students do not ride the school bus to/from school.
- **Waived - JICC-R-1 - Student Conduct on School Buses (Procedural Guidelines)**
  - Not applicable since Parker Core Knowledge (PCK) students do not ride the school bus to/from school.

## JICC-R-2 - Student Conduct on School Buses (Student Safety and Rules of Conduct)

- Waived - JICC-R-3 - Student Conduct On School Buses
  - Not applicable since Parker Core Knowledge (PCK) students do not ride the school bus to/from school

## JICEA - Student Publications Code

### JICF - Gang-Related Behaviors and Dress

### JICG - Smoking and Other Uses of Tobacco by Students

### JICH - Student Involvement Regarding Drugs and Alcohol

### JICH-R - Student Involvement Regarding Drugs and Alcohol

### JICI - Weapons in School

### JICJ - Student Use of District Information Technology

### JICJ-R - Student Use of District Information Technology

### JIH - Searches

### JIHA - Student Possession and Use of Portable Electronic Devices (Including Cellular Phones)

### JJA - Student Organizations (Secondary Schools)

### JJF - Student Activities Funds Management

### JJI - Interscholastic Athletics

### JK - Student Discipline

### JKA - Corporal Punishment/Use of Reasonable Restraint by Employees

### JKC - Discipline of Habitually Disruptive Students

### JKC-R - Discipline of Habitually Disruptive Students

### JKD/JKE - Student Suspension, Expulsion, and Classroom Removal

### JKD/JKE-R - Student Suspension, Expulsion, and Classroom Removal

### JLCC - Communicable Diseases and Long-Term Illnesses

### JLCD - Administering Medicines to Students

### JLCD-E-1 - Student Medication Request and Release Agreement

### JLCD-E-2 - School Medication Record

### JLCD-E-3 - Permission to Carry/Self-Administer Medication

### JLCD-E-4 - Contract to Carry/Self-Administer Medication should be added

### JLDA - Student Psychological Services

### JLDA-R - Student Psychological Services

### JLDAC - Screening/Testing of Students

### JLF - Reporting Child Abuse

### JLF-R - Reporting Child Abuse

- Waived- JQ - Student Fees
  - Parker Core Knowledge (PCK) School Director and Governing Board retains the right to create its own Student Fees
- Waived-JQ-R - Student Fees
  - Parker Core Knowledge (PCK) School Director and Governing Board retains the right to create its own Student Fees
- Waived-JQ-E - Student Fees
  - Parker Core Knowledge (PCK) School Director and Governing Board retains the right to create its own Student Fees

### JRA/JRC - Student Education Records

### JRA-R/JRC-R - Student Records

### JRA/JRC-E-1 - Authorization to Release Student Records

## **K-School and Community Relations**

- Waived - KBA - District Title I Parent Involvement Policy

- Not applicable. Parker Core Knowledge (PCK) is not a Title I school.

**KE - Public Complaints**

**KEC - Public Complaints About Learning Resources**

**KEC-R - Public Complaints About Learning Resources**

**KEC-E - Citizen's Request for Reconsideration of Learning Resources**

**KEE – Nondiscrimination of the Public on the Basis of Disability**

**KEE-R - Nondiscrimination of the Public on the Basis of Disability**

**KEE-E-1 – Section 504/ADA Form A**

**KEE-E-2 – Section 504/ADA Form B**

**KEE-E-3 – Section 504/ADA Form C**

- **Waived - KF - Community Use of School Facilities**
  - Parker Core Knowledge (PCK) retains the right to create its own Community Use Policy.
- **Waived - KF-R-1 - Community Use of School Facilities Administrative Procedures and Regulations**
  - Parker Core Knowledge (PCK) retains the right to create its own Community Use Policy including fee structure for use.

**KF-E - Agreement for Non-School Use of School Facilities**

**KFA - Use of School Facilities for Telecommunications Equipment**

**KFAA - Public Conduct On School Property**

**KHB - Advertising in the School District/Revenue Enhancement**

**KHB-R - Advertising in the School District/Revenue Enhancement**

**KHC - Distribution/Posting of School-Related Materials**

**KI - Visitors to the Schools**

**KI-R - Visitors and Volunteers in the Schools**

## **L-Education Agency Relations**

**LBD - Charter Schools**

(See next page)



**Board File: LBD**

## **CHARTER SCHOOLS**

The Douglas County School District RE. 1 believes and supports educating the whole child. Our Vision, set by our Board of Education, is to help students acquire the knowledge and abilities to be responsible citizens who contribute to society. This vision is supported through promoting the acquisition of knowledge, the development of skills for learning, the understanding of ideals and values, and the enhancement of individual potential.

Douglas County School District Re. 1 offers several alternative school options, which provide for a broad range of educational needs and instructional focus within the school system.

Douglas County School District Re. 1 believes/supports student learning through a myriad of educational options. In following established legislative provisions under the Colorado State Charter Schools Act (Sections 22-30.5-101 -102 et. seq., C.R.S. signed into law in 1993), we are committed to engaging our community in decision making with the latitude to create a public school using innovative teaching and curriculum independent of that taught in traditional/neighborhood public schools.

A charter school shall be a public, nonsectarian, nonreligious, non-home-based school, subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, gender, national origin, religion, ancestry or need for special education services which operates within Douglas County School District Re. 1 and is accountable to the Board of Education. A district charter school has standing to sue and be sued in its own name for the enforcement of any contract it is authorized by law to enter into. Enrollment in a charter school shall be open to any child who resides within the Douglas County School District or in contiguous school districts and who meets the criteria in the district charter application. The majority of the district charter school's students must reside in the school district or in contiguous school districts. A charter school shall not charge tuition except as otherwise provided by law.

A charter school proposal requires a written agreement between the charter school authors/organizers and Douglas County School District Re. 1, and must be authorized and approved by the Board of Education. Douglas County School District Re. 1 will follow a fair and consistent charter school proposal process. Establishing/monitoring/managing this process will be the responsibility of the Superintendent or designee.

Adopted: June 3, 2008

**LEGAL REF.:**

C.R.S. 22-30.5-101 et seq. (*Charter Schools Act*)

C.R.S. 222-32-24 (*Pursuant to section 104 of the Charter School Act, all Decisions regarding the planning, sighting, and inspection of charter schools shall be made in accordance with the same statute that applies to school districts*)

C.R.S. 22-20-109 (*Tuition*)

**CROSS REF.:**

LBD -R-1 Charter School Application Process ~~4-3-08~~

LBD -R-2 Charter School Application Contents ~~4-3-08~~

Douglas County School District Re. 1